

6

**Minutes of the 6th SLEC meeting held in the Chief Secretary's
Committee Room on 22.02.2017, 6 PM**

Present:

1	Shri. S.M.Vijayanand	Chief Secretary
2	Dr..T.N.Seema	Vice Chairperson & CEO, Harithakeralam
3	Dr K.M.Abraham	Additional Chief Secretary (Finance)
4	Shri.V.S. Senthil	Additional Chief Secretary (Planning & Environment)
5	Shri. Tom Jose	Additional Chief Secretary (Labour & Skills)
6	Shri.James Varghese	Principal Secretary (Fisheries)
7	Shri.P.H.Kurian	Principal Secretary (Housing)
8	Dr Venu.V	Principal Secretary (SC/ST, Tourism)
9	Dr. Raju Narayana Swami	Principal Secretary (Agriculture)
10	Smt. Tinku Biswal	Secretary (Water Resources)
11	Dr. B. Ashok	Secretary (AYUSH)
12	Shri.V.K.Baby	Special Secretary (LSGD)
13	Shri. K.G. Bhat	Special Secretary (General Education)
14	Dr. K. Vasuki	Executive Director, Suchitwa Mission
15	Smt. K.R. Pazhani Amma	Deputy Secretary (P & ARD)

The meeting commenced at 6.00 PM with the Chief Secretary on chair. The chair informed that the training of trainers for all the missions is scheduled to be held from 1st to 4th March 2017 at Thiruvananthapuram. The schedule of the programme and the list of trainers will have to be finalised. Another agenda was to discuss and finalise the proposal submitted by the Vice Chairperson, Harithakeralam Mission regarding the staff to be provided to the Mission. The chair also requested the Vice Chairperson, Harithakeralam Mission to briefly describe the highlights of her field visits to all districts. After detailed discussion, the following decisions were made.

- 1) As regards the proposed training of trainers. Harithakeralam Mission will prepare a tentative schedule and finalise the same in consultation with the Chief Secretary. Master trainers will also be finalised in consultation with the concerned departments. [Action: Vice Chairperson, Harithakeralam Mission]
- 2) KILA will organise the training programme in association with Harithakeralam Mission. The list of trainers identified from all the districts as participants for the training programme by the respective departments shall be sent to KILA and Harithakeralam Mission urgently. The total number of participants will be 500. The training would be conducted in two batches, each consisting of 250 participants with two days of training to each batch. The concerned departments shall prepare the training materials and send to KILA and Harithakeralam Mission urgently. [Action: Secretaries of Health, General Education, LSGD, and Agriculture departments, KILA]
- 3) These trainers will impart training at District, Block, Grama Panchayat, Municipality and Corporation levels. The entire training programmes should be completed before 15th March 2017. [Action: Vice Chairperson, Harithakeralam Mission and KILA]
- 4) ~~Steps shall be taken to prepare the mission documents for all the four missions at the earliest.~~ [Action: All Mission Secretaries]
- 5) While drafting the guidelines for the preparation of 13th Five Year Plan by Local Bodies, the LSGD should ensure inclusion of procedures for integration of mission plan with LSG plan. [Action: Principal Secretary, LSGD]
- 6) Since the core activities proposed under Harithakeralam Mission are related to MGNREGS, the administrative expenses for the Mission activities in the districts can be met from the administrative cost of

MGNREGS. The District Collectors are authorised to draw Rs. 1lakh per month and spend the amount for the purpose.

7) It was decided to agree the following staff structure for Harithakeralam Mission:

Sl. No.	Post and Number	Method of appointment	Qualification/ Experience	Scale of Pay
1	Consultants – 4 Nos. (Full time) (Agriculture, Waste Management, Water Resources and Co-ordination & Capacity Building)	a) Deputation b) Re-employment c) Contract basis	a) Officers not above the rank of Deputy Director b) 10 years experience in the relevant field c) Post Graduate with 10 years experience in the relevant field	a) As in the parent Department b) Deputy Director's scale of pay and as per the norms of re-employment. c) Starting Basic Pay of the Deputy Director's scale of pay
2	Assistant/ Senior Clerk – 3 Nos.	On working arrangement	Minimum 3 years' office experience h	As in the parent department
4.	District Co-ordinators – 14 Nos.	On working arrangement	Experience in relevant areas	As in the parent department
5.	Technical Officers – 4 Nos.	Deputation	Not above the rank of Agriculture Officer/ Assistant Engineer/ Block Development Officer. Experience in relevant areas	As in the parent department
6.	Data Entry Operators – 2 Nos.	Contract basis	Relevant qualification and experience in computer word processing	Pay as per G. O (P) No. 28/16/Fin Dated 26.02.2016

○ The Finance Department agreed to create an Accounts Officer on deputation from the Finance Department and attach the post with the Planning & Economic Affairs (CPMU) Department under the Director (CPMU), who is the DDO for the two heads of account created for Harithakeralam Mission and hence the proposal to create a Finance cum Administrative Officer was not agreed.

8) The Additional Chief Secretary (Finance) opined that the file for creation of the above posts need not go to the Finance Department. The Chief Secretary concurred with his view.

The meeting came to a close at 7 PM.

Chief Secretary