

02-02-2018

QUOTATION NOTICE

Sub:- Invitation of quotation for providing vehicle on contract-reg.

Sealed competitive quotations are invited by the undersigned for providing one no.of Swift Dzire/Ertigo/Toyoto Etios or similar vehicle for the use of employees of Life Mission, Govt. Of Kerala, Thiruvananthapuram. The bidder shall quote the minimum rates for the components in the enclosed quotation format.

The following conditions are stipulated for the contract:-

1. The vehicle should be in good condition of 2015 model or later with valid tax, insurance, tourist taxi permit with skilled and qualified drivers. Originals of the vehicle documents are to be shown for inspection and copies attested by a Gazatted Officer shall be submitted to the office.
2. The contract period will be one year from the date of commencement of order but extendable for another one year based on the satisfactory performance. During the period of the first one year rates quoted will remain unchanged under any circumstance.
3. Toll/Parking fee etc paid during official use will be paid extra.
4. The vehicle should be provided on all days in a month and at any time as may be required.
5. The KM at the time of reporting for duty/ release from duty will only be reckoned for calculation of total Kms run.
6. If the vehicle breaks down for any reason during any journey, alternative vehicle shall be arranged by the party within a maximum of 1 hour.
7. The journey area around all over the State of Kerala.
8. The accepted quotationer has to enter into an agreement with Life Mission.
9. The quotationer will have to submit an Earnest Money Deposit (EMD) of Rs.3000/- (Rupees three thousand only) on execution of the agreement in the form of Demand Draft in the name of the Chief Executive Officer, Life Mission, Govt.of Kerala, Thiruvananthapuram.
10. The rate to be quoted shall inclusive of all taxes/drivers remuneration.

The last date of receipt of quotation is 2 pm on 17-02-2018. Quotations should be in sealed cover in the prescribed format properly signed with the address, telephone no.etc. Life mission has the right to accept or reject any or all quotations without assigning any reason thereof. The sealed cover shall reach in the Head Office. Life mission at Thiruvananthapuram.

Quotations will be opened Life Mission at 3 pm on 17-02-2018 in the presence of available bidders or their representatives. True copies of R.C book of the vehicle proposed to the provided should also be enclosed.

Sd/-
Chief Executive Officer
Life Mission

To

The notice board/website.
Life mission, Tvpm.

Annexure 1
Quotation form for hiring of vehicle

Description of the vehicle. (Model)	Hire charges for 1500 kms per month (In figures and in words)	Charges for excess of 1500 kms (Rs per Km)	Drivers Bata for night half* (in figures and in words)	Any other details
Others				

- When night halt is there hourly rate is not applicable. For this purpose a night halt will mean a halt of journey at least more than 32 Kms from the Head quarters and extending to more than 6 hours halt between 6 pm and 6 Am.

Name of owner/ Travels

Signature/ Seal